

# Health Care Bridge and Manufacturing Bridge

## PROGRAM EXPECTATIONS

### 4 Goals for Students:

- Improve math or reading skills
  - Required if you score less than 9.0 in Math or Reading on TABE test
  - **Must be completed prior to the start of class**
- Earn a Certificate
- Get a job/start degree program
- Earn your GED

### Student Expectations:

- Meet reading or math post-test goal **FIRST**
- Make certificate program the **priority** once you are registered
- Address work schedule or child care needs **BEFORE** class begins
- Participate in **ALL** classes and activities
- Participate in study sessions during the semester if provided
- Work hard before and during the semester to do your best and pass the class
- Realize that passing the class will require both **EFFORT** and **DESIRE**, not just desire

### How long are the Health Care Bridge and Manufacturing Bridge?

- The bridge programs are 16 weeks long
- Active Status: approximately 6-12 months
  - Working on 3 goals of program (math/reading, certificate, job)
  - Time depends on how quickly student completes all goals
- Follow Up: up to 6 months long
  - Continue working with a Transition Advisor on your additional work/educational goals
  - Advisor will request updates on work and/or school activities

### What are the benefits to taking either Health Care Bridge or Manufacturing Bridge?

- A one-on-one Transition Advisor who will assist you through the entire program
- Training in a field that pays more than minimum wage
- The bridge program will pay for a large portion of the tuition and fees for the class
- Assistance with resume writing, interviewing skills and job leads
- Assistance with transition to other college programs and connection to community resources

### Student Responsibilities

- To provide current contact information to Transition Advisor and update changes in address or phone number.
- To discuss issues with staff preventing the student from successfully completing class.
- To participate in all class activities and assignments
- To maintain contact with staff if they're unsuccessful in class or have moved out of the area prior to Follow Up
- Failure to attend class or complete class work may result in student being dropped or not passing the class

### 3 Strikes Policy

To determine whether or not a student is appropriate for bridge programs, staff will be monitoring your behavior during the application/enrollment process. We are trying to decide whether or not students are ready for the commitment needed to be in this program and to attend class at WCC. How do you earn a strike?

- More than 5 minutes late to an appointment
- No show for an appointment with WCC staff or Assessment
- Cancel or reschedule appointment with less than 1 days' notice
- Not following through on an assigned task
- Getting 3 strikes means you have to wait 6 months before you re-apply for the program to start the application process over

#### CLASS INFORMATION/EXPECTATIONS

<p>Certified Nursing Assistant</p> <ul style="list-style-type: none"><li>• 1 semester long</li><li>• 1 class/7 semester hours</li><li>• 8 weeks long</li><li>• Four days a week: Monday through Thursday</li><li>• Classes held at either Aurora Campus</li><li>• Clinical portion of class held at local nursing homes</li><li>• Allowed 2 absences, 1 for lecture, 1 for clinical</li></ul>	<p>Basic/Intermediate Industrial Maintenance</p> <ul style="list-style-type: none"><li>• 1 semester long</li><li>• 1 class/ 3 credit hours</li><li>• 16 weeks long</li><li>• Three times a week: Tuesday, Wednesday and Thursday</li><li>• Classes held at Sugar Grove Campus</li></ul>
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#### Class Expectations

- Meet strict attendance guidelines
- Pass background check and drug screen for Certified Nursing Assistant
- Maintain a 78% test average in class
- Remove facial/tongue piercings according to program handbook rules
- Promptly inform staff of **any** other difficulties that may affect student's progress

#### Staff Contact Information:

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