

PY 19 Instructions for FTE Calculation Tabs and Shared Cost Allocation Tabs	
TAB A - Total FTE Commitment (All Centers)	Header: Enter the number of the local area.
	Do NOT enter information into Tab A; it is formatted to auto-calculate the total FTE commitment of all required partners in all centers throughout the local area.
TAB B - Total Costs (All Centers)	Shared system costs are split into two categories: 1) location-specific service delivery costs that only apply to one service location (e.g., resource room staffing and receptionist); and 2) system-wide service delivery costs that apply to all service locations in the local area (e.g., board staff costs). Part 2 of the "B-Total Shared Costs All Centers" tab will automatically sum in Rows 69-74 the location-specific costs being shared among required partners in each center. Part 3 of the "B-Total Shared Costs All Centers" tab will need to be manually entered to reflect shared costs that apply to all service locations and are NOT center specific.
	Part 1: SHARED INFRASTRUCTURE COSTS: Infrastructure costs on this tab will automatically sum infrastructure costs across all centers in the local area. In Column A, manually enter any customized line item titles; ensure the line item titles are the same in each row on all individual Shared Costs Center tabs (e.g., If cell A32 is customized to a line item for "Resource Room Computers," then Cell A32 in all Shared Costs Center tabs should reflect that same line item).
	Part 2: SHARED DELIVERY SYSTEM COSTS-CENTER SPECIFIC: Total Shared Delivery System Costs that are center-specific will appear in this section. (This section will automatically populate center-specific delivery system cost allocations identified in each Shared Cost Center tab.) In Column A, manually enter any customized line item titles; ensure the line item titles are the same in each row on all individual Shared Costs Center tabs.
	Part 3: SHARED DELIVERY SYSTEM COSTS reflect the total, shared One Stop Delivery System Costs for the local system that are NOT charged to a specific center. In Column A, manually enter any customized line item titles; ensure the line item titles are the same in each row on all individual Shared Costs Center tabs. In Column B, manually enter into the yellow cells shared costs that are not charged to a specific center and that apply to all service locations in the local area.
TAB B.2 - OSO Costs All Ctrs	One-Stop Operator Costs reflect each partner's share toward the one-stop operator costs, as applicable. The sheet is set up to automatically calculate the partner based on its FTE commitment. If not all partners share the OSO cost based on FTEs, then you may adjust the percentage manually to display the correct value. In Column C, enter the full amount by line item in the OSO Agreement for the full contract period. Enter the contract start / end dates below the main table. In Column B, enter the amount owed for OSO services for the program year, as covered by the MOU Section 10: Procurement of One-Stop Operator.
TAB C - FTE Commitment - Center 1	Header: Enter the number of the local area and the corresponding center.
	FTEs: WIOA requires Title IB and Wagner-Peyser to provide onsite services. All other required partners have the flexibility to negotiate methods of service delivery with the other parties to the MOU. These other required partners may meet their service obligations through a mix of: a) onsite staff physically present, b) cross-trained staff from other partner programs physically present, or c) through direct linkage technology. All program partners providing services through onsite staff must account for those positions in the Onsite FTEs column. The number of FTEs is negotiated locally and will vary by local area. Each required partner must commit no less than 0.25 (1/4 of 1.0) FTE.
	Onsite FTEs: Provided by program staff, cross-trained partner program staff or contractual service providers physically present at the center during regular business hours. Each required partner contributing cross-trained staff to provide services on behalf of another partner will, in effect, reduce its infrastructure cost allocation in correlation with the number of FTEs that will be cross-trained. For example - if Program A has 5.0 FTEs assigned to a center, and agrees to use 0.5 of one of those positions to provide cross-trained services for Program B, the number of Program A FTEs is reduced to 4.5. If Program A had 5.0 FTEs assigned, and agreed to ADD 0.5 FTEs to cover Program B, then the Program A FTEs would remain at 5.0. Each required partner whose program services will be provided by cross-trained staff of another partner must still contribute an infrastructure cost allocation to cover the cost of the FTEs providing the services.
	Column C: <u>* Enter the number of FTEs committed to provide onsite program services for the required partners in Column B.</u>
	Column D: If applicable, * enter the name of the required partner cross-training its staff to provide services on behalf of another partner in the applicable row in Column B. Do not double count FTEs. The FTEs shown in Column C are those dedicated only to providing the partner's own program services; any FTEs covering other programs are shown in Columns E & G. (Complete for each row with a required partner receiving such assistance).
Column E: If applicable, * enter the number of FTEs from the partner entered in Column D who will be cross-trained to provide services on behalf of another program.	

	<p>Column F: If applicable, <u>* enter the name of a second required partner cross-training its staff to provide services on behalf of the partner.</u></p> <p>Column G: If applicable, <u>* enter the number of FTEs from a second required partner providing cross-trained staff on behalf of the program in the applicable row in Column B. Complete for each row with a required partner receiving such assistance from 2 partners.</u></p> <p>Column H (Formula): Total onsite FTE, whether onsite staff or cross-trained staff of other required programs, providing services in the center.</p> <p>Offsite FTEs: The FTE for offsite staff providing services via methods meeting WIOA's definition of "direct linkage" (Section 121(b)(1)(A) of WIOA and § 678.305 (c) and (d)) and "Requirements for Providing Services via Direct Linkage in Illinois." This includes offsite staff providing services on demand and in real time as if the staff member were in the same room as the customer. The time of staff member(s) supporting that direct linkage technology is counted toward the FTEs used to allocate the infrastructure costs each required partner must pay. Column J: * <u>Enter</u> <u>the direct linkage FTEs for each required partner.</u></p>
<p>TAB D - Shared Costs Center 1, 2, 3, etc.</p> <p>* Enter location-specific service delivery costs manually into the tab specific to that service location (e.g., Center 1, Center 2, etc.).</p>	<p style="text-align: center;">Infrastructure Costs</p>
	<p>Header: Enter the number of the local area and the corresponding center.</p>
	<p>Column A: Column A provides standard infrastructure cost line items. Yellow cells in Column A are unlocked to enable customized line items for facility costs, technology costs, common identifier marketing costs and other infrastructure costs respective to each center. Ensure line item titles in each row match the line item titles in the "B-Total Shared Costs All Centers" tab.</p>
	<p>Column B: <u>* Enter the total annual budget for each applicable line item.</u> The total facility costs, technology costs, common identifier marketing costs and other infrastructure costs auto calculate.</p>
	<p>Column C: * Enter the partner responsible for payment (payee) of each line item with a budgeted amount entered in Column B. If more than one partner is the payee toward a single line item, please enter one partner's incurred expense for that line item on one row and the second partner's incurred expense toward that line item in a second row. (Example: Lease costs. In Column A, Row 15, enter "Lease Cost 1." In Column B, Row 15, Enter Partner 1's budgeted lease cost. In Column C, Row 15, enter Partner 1 as the payee. In Column A, Row 16, enter "Lease Cost 2." In Column B, Row 16, enter Partner 2's budgeted lease cost. In Column C, Row 16, enter Partner 2's budgeted lease cost.) Please add specific information in the notes section of that tab describing the amount or percent covered by each partner.</p>
	<p>Columns D-Y: These columns are locked and will auto calculate when data is entered into Column B and the cost allocation methodology is identified in Row 12.</p>
	<p>Column Z: This column is locked and will auto calculate.</p>
	<p>Cell B12: Local areas using FTEs as their cost allocation methodology must <u>select the box in this cell.</u> If the local area is not using the FTE cost allocation methodology, <u>the alternate cost allocation methodology must be provided in the notes section on this sheet and explained in the MOU, Section 12 narrative.</u></p>
	<p>Row 12 (Formula): FTEs indicated in the FTE Commitment tab (Tab C) for the respective centers are displayed here. The total FTEs and their distribution will be automatically populated from Tab C once the FTE cost allocation methodology or alternative methodology is identified. The minimum FTE commitment for a partner is 0.25.</p>
	<p>Row 54: This row is locked and will auto calculate.</p>
	<p>Row 55: This row is locked and will auto calculate.</p>
	<p>Row 57: <u>* Enter amounts for partners making cash contributions where applicable.</u> Examples of cash contributions include cash or interagency transfer between required partners. Cell B57 will auto calculate.</p>
	<p>Row 58: <u>* Enter amounts for partners making non-cash contributions where applicable.</u> Non-cash contributions are locally agreed upon and fairly valued non-cash expenditures incurred by a partner to support the local service delivery system (e.g., computers and workstations). Payments made directly to vendors should be entered into this row, and an explanation should be provided in the notes section of this spreadsheet and explained in the MOU Section 12 narrative. This prevents a partner from paying for the same service twice. Cell B58 will auto calculate.</p>
<p>Row 59: <u>* Enter amounts for partners making third-party, in-kind contributions where applicable.</u> Third-party, in-kind contributions are locally agreed-upon and fairly valued non-personnel services or other contributions from a non-one-stop partner to support the local service delivery system or a specific partner's contribution toward local system costs. An example is a county providing space at no cost for the comprehensive one-stop center. Cell B59 will auto calculate.</p>	
<p>Row 60: This row is locked and will auto calculate.</p>	
<p style="text-align: center;">Shared Delivery System Costs</p>	

<p>Column A: Column A is unlocked to provide the local area with the ability to customize shared cost items related to board functions, costs to promote service integration and shared service costs. Cost items listed in Column A are examples of common shared delivery system costs and serve as placeholders until local partners customize each line item.</p>
<p>Column B: * <u>Enter the total annual budget for each applicable line item.</u> The total costs related to: board functions, costs to promote service integration and shared service costs auto calculate.</p>
<p>Column C: * <u>Enter the partner responsible for payment (payee) for each line item with a budgeted amount entered in Column B.</u> If more than one partner is the payee, please add specific information in the notes section of that tab describing the amount or percent covered by each partner.</p>
<p>Columns D-Y: These columns are locked and will auto calculate once Column B and Row 12 are entered.</p>
<p>Column Z: This column is locked and will auto calculate.</p>
<p>Row 76: Select from the drop-down list in Cell B76 the One-Stop Operator model for this center. Explain your selection in the Notes, Row 116.</p>
<p>Row 77: If applicable, manually enter the cost of the one-stop operator if the cost of the one-stop operator is to be allocated to all required partners in this center. Then back out the correlating amount of each partners' contribution in Row 84 or 85, as applicable.</p>
<p>Row 79: If applicable, manually enter the cost of the one-stop operator if the cost of the one-stop operator is only allocated to some required partners in each center. In this case, the correlating amount of the contributing partners' share of the one-stop operator costs should be backed out in Row 87.</p>
<p>Row 84: * <u>Enter amounts for partners making cash contributions where applicable.</u> Examples of cash contributions include cash or interagency transfer between required partners.</p>
<p>Row 85: * <u>Enter amounts for partners making non-cash contributions where applicable.</u> Non-cash contributions are locally agreed upon and fairly valued non-cash expenditures incurred by a partner to support the local service delivery system. Examples include when a partner incurs the cost and pays a vendor directly. Other examples include costs incurred for joint training and customer satisfaction surveys.</p>
<p>Row 86: * <u>Enter amounts for partners providing non-cash staffing contributions where applicable. Non-cash staffing contributions can only be made for shared delivery system costs and not for infrastructure costs.</u></p>
<p>Row 87: If required partners in this center are using a consortium model for the One-Stop Operator functions, then manually enter in this row the contributions of each member of the consortium toward the cost of the One-Stop Operator.</p>
<p>Row 88: If applicable, * <u>enter amounts for partners making third-party, in-kind contributions.</u> Third-party, in-kind contributions are locally agreed-upon and fairly valued non-personnel services or other contributions from a non-one-stop partner to support the local service delivery system or a specific partner's contribution toward local system costs. An example is a third-party non-partner providing gratis training for the partners.</p>
<p>Row 89: This row is locked and will auto calculate.</p>
<p>Rows 93-99: These rows are locked and will auto-calculate.</p>
<p>Rows 103-136: Ensure all notes are entered to explain the budget entries; and ensure all notes align with the MOU budget narrative in Section 12 of the MOU Template.</p>

**Appendix Item D to Governor's Guidelines
Shared Infrastructure Cost Line Items and Definitions**

Cost Category/Line Item	Line Item Definition
Facilities Costs	
Lease cost	Annual amount due for comprehensive center space costs pursuant to a lease or other contractual arrangement.
Facility maintenance	Annual costs for upkeep and maintenance of leased space, including grounds keeping, trash and shredding, if not already included as part of the lease.
Property and casualty insurance	Annual cost of property and general liability insurance for the space, if not already included in the lease.
Security services	The cost of third party contractors and/or camera-based surveillance, if not already included in the lease.
Cleaning services	Cost of janitorial services, if not already included in the lease.
Utilities	Electricity, water, gas and other utility costs associated with the comprehensive center space, if not included in the lease cost.
Technology Costs	
Telecommunications, including Internet	Cost of phone and internet connectivity in the resource room and other shared spaces in the comprehensive one-stop center.
Equipment and technology costs	Costs of shared computers, printers, fax machines, copiers, postage machines utilized for the operation of the comprehensive one-stop center and related maintenance and supply costs.
Assistive technology for individual with disabilities	Cost of assistive technology enabling individuals with disabilities to utilize the resource room or other services provided at the comprehensive one-stop center.
Marketing Costs Related to Common Identifier	
Signage	One-time costs associated with new exterior and interior signage displaying the "common identifier."
Other "common identifier" costs (see Illinois state policy for additional guidance on American Job Center (AJC) branding)	Printed materials, costs of website changes, business cards and similar costs incurred to implement the "common identifier."
Optional - Contributions	
Cash Contributions	Cash funds provided to the Local Workforce Innovation Board or its designee by one-stop partners, either directly or by an interagency transfer.

Non-Cash Contributions	Expenditures incurred by one-stop partners on behalf of the one-stop center and non-cash contributions or goods or services contributed by a partner program and used by the one-stop center.
Third Party In-Kind Contributions	Contributions of space, equipment, technology, non-personnel services, or other like items to support the infrastructure costs associated with one-stop operations, by a non-one-stop partner to support the one-stop center in general, not a specific partner; or contributions by a non-one-stop partner of space, equipment, technology, non-personnel services, or other like items to support the infrastructure costs associated with the one-stop operators, to a one-stop partner to support its proportionate share of one-stop infrastructure costs.

Appendix Item D to Governor's Guidelines
Selected List of Possible Local One-Stop Delivery System Shared Costs

Cost Type	Examples of Possible Shared System Costs
Costs related to local board functions	<ol style="list-style-type: none"> 1. Salary, benefits and other expenses associated with staffing board functions 2. Board meeting costs 3. Audit costs of incorporated boards 4. Errors and omissions insurance for board directors and officers 5. Costs associated with marketing services to employers and other customers 6. Costs of strategic data gathering and analysis projects intended to isolate area workforce needs, priorities and issues
Costs to promote integration and streamlining of services	<ol style="list-style-type: none"> 1. Joint staff training, including staff of comprehensive one-stop centers 2. Customer satisfaction measurement 3. Business services 4. Receptionist at comprehensive one-stop center 5. Resource room materials and staffing costs at comprehensive one-stop centers or affiliated sites
Shared services costs authorized for one-stop partner programs	<ol style="list-style-type: none"> 1. Any allowable cost item (e.g., initial intake or needs assessments) agreed upon by local required partners

This tab displays each partner's total FTE commitment across all service locations in the local area. This sheet will auto-populate with FTE Calculations for each center.

Local Workforce Innovation Area: _____

Cost Allocation Spreadsheets for PY: 2020 _____

For the Center Located in: TOTAL - ALL CENTERS _____

Sum of FTE Commitments Across All Service Locations		Required Partner FTEs Committed to Provide Onsite Program Services	Onsite FTEs Who Will be Cross-trained to Provide Program Services on Behalf of Another Partner				Total Onsite FTEs	Offsite FTEs Providing Program Services in the Center via Direct Linkage		TOTAL FTEs	
			Contributing Partner 1 Providing Services on Behalf of the Partner in Column B (If applicable)	FTEs Cross-trained to Provide Other Program Services	Contributing Partner 2 Providing Services on Behalf of the Partner in Column B (If applicable)	FTEs Cross-trained to Provide Other Program Services					
Commerce	Title IB - Adult, Youth, & Dis. Workers	4.00	-	-	-	4.00	-	-	4.00	Title IB - Adult, Youth, & Dis. Workers	Commerce
	TAA	0.25	-	-	-	0.25	-	-	0.25	TAA	
	CSBG	0.25	-	-	-	0.25	-	-	0.25	CSBG	
IDES	Title III - Wagner-Peyser	3.00	-	-	-	3.00	-	-	3.00	Title III - Wagner-Peyser	IDES
	Title III - MSFW	0.25	-	-	-	0.25	-	-	0.25	Title III - MSFW	
	Veterans Services	0.25	-	-	-	0.25	-	-	0.25	Veterans Services	
	UI Comp Programs	0.25	-	-	-	0.25	-	-	0.25	UI Comp Programs	
	TRA	0.25	-	-	-	0.25	-	-	0.25	TRA	
ICCB	Title II - Adult Education	0.25	-	-	-	0.25	-	-	0.25	Title II - Adult Education	ICCB
	Career & Tech Ed - Perkins	0.25	-	-	-	0.25	-	-	0.25	Career & Tech Ed - Perkins	
DHS	Title IV - Vocational Rehab	0.50	-	-	-	0.50	-	-	0.50	Title IV - Vocational Rehab	DHS
	TANF - DHS	0.25	-	-	-	0.25	-	-	0.25	TANF - DHS	
Aging	SCSEP	0.25	-	-	-	0.25	-	-	0.25	SCSEP	Aging
DOC	Second Chance	0.25	-	-	-	0.25	-	-	0.25	Second Chance	DOC
HUD		-	-	-	-	-	-	-	-	HUD	
	Title IC - Job Corp	-	-	-	-	-	-	-	-	Title IC - Job Corp	
	Title ID - National Farmworkers	-	-	-	-	-	-	-	-	Title ID - National Farmworkers	
	Title ID - YouthBuild	-	-	-	-	-	-	-	-	Title ID - YouthBuild	
	Other 1	-	-	-	-	-	-	-	-	Other 1	
	Other 2	-	-	-	-	-	-	-	-	Other 2	
	Other 3	-	-	-	-	-	-	-	-	Other 3	
	Other 4	-	-	-	-	-	-	-	-	Other 4	
TOTAL - SHARED COST FTEs		10.25	-	-	-	10.25	-	-	10.25		

Column C reflects the total cost of the one-stop operator services covering the full term of the One-Stop O

One-Stop Operator Costs & Payments		Commerce		
	Total OSO Costs Full Contract Period	OSO Costs Annual Budget Year	Title IB - Adult, D/W, Youth	TAA
Personnel	\$ 60,000	\$ 20,000	\$ 7,805	\$ 488
Fringe Benefits	\$ 18,000	\$ 6,000	\$ 2,341	\$ 146
Travel	\$ -	\$ -	\$ -	\$ -
Equipment	\$ -	\$ -	\$ -	\$ -
Supplies	\$ 300	\$ 100	\$ 39	\$ 2
Contractual Services & Subawards	\$ -	\$ -	\$ -	\$ -
Consultant	\$ -	\$ -	\$ -	\$ -
Occupancy	\$ -	\$ -	\$ -	\$ -
Telecommunications	\$ -	\$ -	\$ -	\$ -
Training and Education	\$ 9,000	\$ 3,000	\$ 1,171	\$ 73
Direct Administrative Costs	\$ 600	\$ 200	\$ 78	\$ 5
Miscellaneous Costs	\$ 300	\$ 100	\$ 39	\$ 2
<i>Total Direct</i>	\$ 88,200	\$ 29,400	\$ 11,473	\$ 717
Indirect Costs	\$ 6,000	\$ 2,000	\$ 778	\$ 49
TOTAL	\$ 94,200	\$ 31,400	\$ 12,252	\$ 766

ie. The budget line items should align with the One-Stop Operator Agreement.

IS	Aging	DOC			Title ID - National Farm-workers	Title ID - YouthBuild	Other 1	Other 2
TANF - DHS	SCSEP	Second Chance	HUD	Title IC - Job Corp				
\$ 488	\$ 488	\$ 488	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ 146	\$ 146	\$ 146	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ 2	\$ 2	\$ 2	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ 73	\$ 73	\$ 73	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ 5	\$ 5	\$ 5	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ 2	\$ 2	\$ 2	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ 717	\$ 717	\$ 717	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ 49	\$ 49	\$ 49	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ 766	\$ 766	\$ 766	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Other 3	Other 4	<i>Total Check</i>
\$ -	\$ -	\$ 20,003
\$ -	\$ -	\$ 5,996
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ 95
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ 2,998
\$ -	\$ -	\$ 202
\$ -	\$ -	\$ 95
\$ -	\$ -	\$ 29,399
\$ -	\$ -	\$ 2,000
\$ -	\$ -	\$ 31,400

This tab is to be completed with each partner's FTE commitment specific to this center.

Local Workforce Innovation Area: _____

Cost Allocation Spreadsheets for PY: **2020** _____

For the Center Located in: **City (with center name if multiple centers in one city)** _____

	Required Partner FTEs Committed to Provide Onsite Program Services	Onsite FTEs Who Will be Cross-trained to Provide Program Services on Behalf of Another Partner				Total Onsite FTEs	Offsite FTEs Providing Program Services in the Center via Direct Linkage	TOTAL FTEs		
		Contributing Partner 1 Providing Services on Behalf of the Partner in Column B (If applicable)	FTEs Cross-trained to Provide Other Program Services (If applicable)	Contributing Partner 2 Providing Services on Behalf of the Partner in Column B (If applicable)	FTEs Cross-trained to Provide Other Program Services (If applicable)					
Commerce	Title IB - Adult, Youth, & Dis. Workers	4.00				4.00		4.00	Title IB - Adult, Youth, & Dis. Workers	Commerce
	TAA	0.25				0.25		0.25	TAA	
	CSBG	0.25				0.25		0.25	CSBG	
IDES	Title III - Wagner-Peyser	3.00				3.00		3.00	Title III - Wagner-Peyser	IDES
	Title III - MSFW	0.25				0.25		0.25	Title III - MSFW	
	Veterans Services	0.25				0.25		0.25	Veterans Services	
	UI Comp Programs	0.25				0.25		0.25	UI Comp Programs	
	TRA	0.25				0.25		0.25	TRA	
ICCB	Title II - Adult Education	0.25				0.25		0.25	Title II - Adult Education	ICCB
	Career & Tech Ed - Perkins	0.25				0.25		0.25	Career & Tech Ed - Perkins	
DHS	Title IV - Vocational Rehab	0.50				0.50		0.50	Title IV - Vocational Rehab	DHS
	TANF - DHS	0.25				0.25		0.25	TANF - DHS	
Aging	SCSEP	0.25				0.25		0.25	SCSEP	Aging
DOC	Second Chance	0.25				0.25		0.25	Second Chance	DOC
HUD						-		-		HUD
	Title IC - Job Corp					-		-	Title IC - Job Corp	
	Title ID - National Farmworkers					-		-	Title ID - National Farmworkers	
	Title ID - YouthBuild					-		-	Title ID - YouthBuild	
	Other 1					-		-	Other 1	
	Other 2					-		-	Other 2	
	Other 3					-		-	Other 3	
	Other 4					-		-	Other 4	
TOTAL - SHARED COST FTEs		10.25	-	-	-	10.25	-	10.25		

Enter budgeted costs specific to this center for: 1) shared infrastructure costs and 2) service delivery system costs; and 3) any costs that apply to all locations.																													
Local Workforce Innovation Area:																													
Cost Allocation Spreadsheet for FY: 2020																													
For the Center Located in: (City/Health Center name (multiple centers in one city))																													
Shared Cost Category	Part 1: One-Stop Center Total Annual Budget	Partner Responsible for Payment (Payee)	Annual Budget Allocation to Partners																				Total						
			Commerce	Health Services	IDS	CCB	DOC	Ageing	DOC	THC C - Health	THC D - Health	THC E - Health	THC F - Health	THC G - Health	THC H - Health	THC I - Health	THC J - Health	THC K - Health	THC L - Health	THC M - Health									
11 SHARED INFRASTRUCTURE COSTS			1.00	0.25	0.25	3.00	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	
12 Other Marketing/Used Office & Unleaked FTE Fee			N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	
14 Facilities Costs	\$ 100,000.00		39,024.00	2,439.00	2,439.00	29,268.00	2,439.00	2,439.00	2,439.00	2,439.00	2,439.00	2,439.00	2,439.00	2,439.00	2,439.00	2,439.00	2,439.00	2,439.00	2,439.00	2,439.00	2,439.00	2,439.00	2,439.00	2,439.00	2,439.00	2,439.00	2,439.00	2,439.00	100,000.00
15 Insurance	\$ 100,000.00																												
16 Facility Maintenance																													
17 Property and Casualty Insurance																													
18 Security Services																													
19 Cleaning Services																													
20 Utilities																													
21 List Other Facilities Costs																													
22 A - Customized Other Facility Costs																													
23 B - Customized Other Facility Costs																													
24 C - Customized Other Facility Costs																													
25 D - Customized Other Facility Costs																													
26 E - Customized Other Facility Costs																													
27 Technology Costs	\$ -																												
28 Telecommunications and Internet																													
29 Equipment and Technology Costs																													
30 Positive Technology																													
31 List Other Technology Costs																													
32 F - Customized Other Technology Costs																													
33 G - Customized Other Technology Costs																													
34 H - Customized Other Technology Costs																													
35 I - Customized Other Technology Costs																													
36 J - Customized Other Technology Costs																													
37 Common Identifier Marketing Costs	\$ -																												
38 Program																													
39 List Other Common Identifier Costs																													
40 E - Customized Other Common Identifier Costs																													
41 L - Customized Other Common Identifier Costs																													
42 M - Customized Other Common Identifier Costs																													
43 N - Customized Other Common Identifier Costs																													
44 O - Customized Other Common Identifier Costs																													
47 Other Infrastructure Costs	\$ -																												
48 List Other Infrastructure Costs																													
49 P - Customized Other Infrastructure Cost																													
50 Q - Customized Other Infrastructure Cost																													
51 R - Customized Other Infrastructure Cost																													
52 S - Customized Other Infrastructure Cost																													
53 T - Customized Other Infrastructure Cost																													
54 Total Shared Infrastructure Costs	\$ 100,000.00		\$ 39,024.00	\$ 2,439.00	\$ 2,439.00	\$ 29,268.00	\$ 2,439.00	\$ 2,439.00	\$ 2,439.00	\$ 2,439.00	\$ 2,439.00	\$ 2,439.00	\$ 2,439.00	\$ 2,439.00	\$ 2,439.00	\$ 2,439.00	\$ 2,439.00	\$ 2,439.00	\$ 2,439.00	\$ 2,439.00	\$ 2,439.00	\$ 2,439.00	\$ 2,439.00	\$ 2,439.00	\$ 2,439.00	\$ 2,439.00	\$ 2,439.00	\$ 2,439.00	
55 Shared Infrastructure Cost per FTE	\$ 9,756.10																												
56																													
57 Less Cash Contribution	\$ 100,000.00		39,024.00	2,439.00	2,439.00	29,268.00	2,439.00	2,439.00	2,439.00	2,439.00	2,439.00	2,439.00	2,439.00	2,439.00	2,439.00	2,439.00	2,439.00	2,439.00	2,439.00	2,439.00	2,439.00	2,439.00	2,439.00	2,439.00	2,439.00	2,439.00	2,439.00	2,439.00	100,000.00
58 Less Non-Cash Contribution	\$ -																												
59 Less Third Party or Other Contributions	\$ -																												
60 Total	\$ 100,000.00		\$ 39,024.00	\$ 2,439.00	\$ 2,439.00	\$ 29,268.00	\$ 2,439.00	\$ 2,439.00	\$ 2,439.00	\$ 2,439.00	\$ 2,439.00	\$ 2,439.00	\$ 2,439.00	\$ 2,439.00	\$ 2,439.00	\$ 2,439.00	\$ 2,439.00	\$ 2,439.00	\$ 2,439.00	\$ 2,439.00	\$ 2,439.00	\$ 2,439.00	\$ 2,439.00	\$ 2,439.00	\$ 2,439.00	\$ 2,439.00	\$ 2,439.00	\$ 2,439.00	
61 Balance	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

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1		Enter budgeted costs specific to this center for: 1) shared infrastructure costs and 2) service delivery system costs; and 3) any costs that apply to all locations.																																																			
2		Local Workforce Innovation Area ID																																																			
3		Cost Allocation Spreadsheet for FY: 2020																																																			
4		For this Center Located in: (City/Health Center name (multiple centers in one city))																																																			
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One-Stop Operator Costs & Payments	Commerce			
	Total Costs Full Contract Period	Costs MOU Budget Year	Title IB - Adult, D/W, Youth	TAA
Personnel	\$ 60,000	\$ 20,000	\$ 7,805	\$ 488
Fringe Benefits	18,000	6,000	2,341	146
Travel	-	-	-	-
Equipment	-	-	-	-
Supplies	300	100	39	2
Contractual Services & Subawards	-	-	-	-
Consultant	-	-	-	-
Occupancy	-	-	-	-
Telecommunications	-	-	-	-
Training and Education	9,000	3,000	1,171	73
Direct Administrative Costs	600	200	78	5
Miscellaneous Costs	300	100	39	2
<i>Total Direct</i>	\$ 88,200	\$ 29,400	\$ 11,473	\$ 717
Indirect Costs	6,000	2,000	778	49
TOTAL	\$ 94,200	\$ 31,400	\$ 12,252	\$ 766

OSO Contract Start 07/01/19
OSO Contract End 06/30/22

Total FTEs 10.25
Partner FTEs 4.00 0.25
Partner % of Total FTEs 39% 2%

(Manually adjust Row 25 values as needed if not all partners share OSO Cost)

CSBG	IDES					ICCB		DF
	Title III - Wagner-Peyser	Title III - MSFW	Veterans Services	UI Comp Programs	TRA	Title II - Adult Education	Career & Tech Ed - Perkins	Title IV - Vocational Rehab
\$ 488	\$ 5,854	\$ 488	\$ 488	\$ 488	\$ 488	\$ 488	\$ 488	\$ 976
146	1,756	146	146	146	146	146	146	293
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
2	29	2	2	2	2	2	2	5
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-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
73	878	73	73	73	73	73	73	146
5	59	5	5	5	5	5	5	10
2	29	2	2	2	2	2	2	5
\$ 717	\$ 8,605	\$ 717	\$ 717	\$ 717	\$ 717	\$ 717	\$ 717	\$ 1,434
49	585	49	49	49	49	49	49	98
\$ 766	\$ 9,190	\$ 766	\$ 766	\$ 766	\$ 766	\$ 766	\$ 766	\$ 1,532

0.25	3.00	0.25	0.25	0.25	0.25	0.25	0.25	0.50
2%	29%	2%	2%	2%	2%	2%	2%	5%

IS	Aging	DOC			Title ID - National Farm-workers			
TANF - DHS	SCSEP	Second Chance	HUD	Title IC - Job Corp		Title ID - YouthBuild	Other 1	Other 2
\$ 488	\$ 488	\$ 488	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
146	146	146	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
2	2	2	-	-	-	-	-	-
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-	-	-	-	-	-	-	-	-
73	73	73	-	-	-	-	-	-
5	5	5	-	-	-	-	-	-
2	2	2	-	-	-	-	-	-
\$ 717	\$ 717	\$ 717	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
49	49	49	-	-	-	-	-	-
\$ 766	\$ 766	\$ 766	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

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Other 3	Other 4	Total Check
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\$ -	\$ -	\$ 29,399
-	-	1,998
\$ -	\$ -	\$ 31,400

-	-	10.25
0%	0%	100%

This tab is to be completed with each partner's FTE commitment specific to this center.

Local Workforce Innovation Area: 0

Cost Allocation Spreadsheets for PY: 2020

For the Center Located in:

		Required Partner FTEs Committed to Provide Onsite Program Services	Onsite FTEs Who Will be Cross-trained to Provide Program Services on Behalf of Another Partner				Total Onsite FTEs	Offsite FTEs Providing Program Services in the Center via Direct Linkage	TOTAL FTEs		
			Contributing Partner 1 Providing Services on Behalf of the Partner in Column B (If applicable)	FTEs Cross-trained to Provide Other Program Services (If applicable)	Contributing Partner 2 Providing Services on Behalf of the Partner in Column B (If applicable)	FTEs Cross-trained to Provide Other Program Services					
Commerce	Title IB - Adult, Youth, & Dis. Workers					-		-	Title IB - Adult, Youth, & Dis. Workers	Commerce	
	TAA					-		-	TAA		
	CSBG					-		-	CSBG		
IDES	Title III - Wagner-Peyser					-		-	Title III - Wagner-Peyser	IDES	
	Title III - MSFW					-		-	Title III - MSFW		
	Veterans Services					-		-	Veterans Services		
	UI Comp Programs					-		-	UI Comp Programs		
	TRA					-		-	TRA		
ICCB	Title II - Adult Education					-		-	Title II - Adult Education	ICCB	
	Career & Tech Ed - Perkins					-		-	Career & Tech Ed - Perkins		
DHS	Title IV - Vocational Rehab					-		-	Title IV - Vocational Rehab	DHS	
	TANF - DHS					-		-	TANF - DHS		
Aging	SCSEP					-		-	SCSEP	Aging	
DOC	Second Chance					-		-	Second Chance	DOC	
HUD						-		-	HUD		
	Title IC - Job Corp					-		-	Title IC - Job Corp		
	Title ID - National Farmworkers					-		-	Title ID - National Farmworkers		
	Title ID - YouthBuild					-		-	Title ID - YouthBuild		
	Other 1					-		-	Other 1		
	Other 2					-		-	Other 2		
	Other 3					-		-	Other 3		
	Other 4					-		-	Other 4		
TOTAL - SHARED COST FTEs		-	-	-	-	-	-	-			

Enter budgeted costs specific to this center for: 1) shared infrastructure costs and 2) service delivery system costs; and 3) any costs that apply to all locations.																														
Local Workforce Innovation Area ID																														
Cost Allocation Spreadsheet for FY: 2020																														
For this Center Located in:																														
Shared Cost Category	Part 1: One-Stop Center	Partner Responsible for Payment (Payee)	Annual Budget Allocation to Partners																								Total			
			Commerce	Health	IDS	CCS	DEP	Aging	DOC	THC A	THC B	THC C	THC D	THC E	THC F	THC G	THC H	THC I	THC J	THC K	THC L	THC M	THC N	THC O	THC P	THC Q		THC R		
SHARED INFRASTRUCTURE COSTS	Total Annual Budget		Trade Shows, Conferences, Seminars	Travel	Cost	Major Capital Expenses	Travel in Support	Workshop Services	Outreach Program	IM	Travel	Travel in Support	Travel in Support	Travel in Support	Travel in Support	Travel in Support	Travel in Support	Travel in Support	Travel in Support	Travel in Support	Travel in Support	Travel in Support	Travel in Support	Travel in Support	Travel in Support	Travel in Support	Travel in Support	Travel in Support	Travel in Support	
13 Other Marketing/Client-FTE Staffing			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
14 Facilities Costs	\$ -		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0
15 Rent																														
16 Facility Maintenance																														
17 Property and Casualty Insurance																														
18 Security Services																														
19 Cleaning Services																														
20 Utilities																														
21 List Other Facilities Costs																														
22 A - Customise Other Facility Costs																														
23 B - Customise Other Facility Costs																														
24 C - Customise Other Facility Costs																														
25 D - Customise Other Facility Costs																														
26 E - Customise Other Facility Costs																														
27 Technology Costs	\$ -																													
28 Telecommunications and Internet																														
29 Equipment and Technology Costs																														
30 Hardware Technology																														
31 List Other Technology Costs																														
32 F - Customise Other Technology Costs																														
33 G - Customise Other Technology Costs																														
34 H - Customise Other Technology Costs																														
35 I - Customise Other Technology Costs																														
36 J - Customise Other Technology Costs																														
37 Common Identifier Marketing Costs	\$ -																													
38 Program																														
39 List Other Common Identifier Costs																														
40 E - Customise Other Common Identifier Costs																														
41 L - Customise Other Common Identifier Costs																														
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43 N - Customise Other Common Identifier Costs																														
44 O - Customise Other Common Identifier Costs																														
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54 Total Shared Infrastructure Costs	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
55 Shared Infrastructure Cost per FTE																														
56																														
57 Less Cash Contribution	\$ -																													
58 Less Non-Cash Contribution	\$ -																													
59 Less Third Party or In-Kind Contributions	\$ -																													
60 Total	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
61 Balance	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

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1 Enter budgeted costs specific to this center for: 1) shared infrastructure costs and 2) service delivery system costs; and 3) any costs that apply to all locations.																																																					
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One-Stop Operator Costs & Payments	Commerce			
	Total Costs Full Contract Period	Costs MOU Budget Year	Title IB - Adult, D/W, Youth	TAA
Personnel	\$ -	\$ -	\$ -	\$ -
Fringe Benefits	-	-	-	-
Travel	-	-	-	-
Equipment	-	-	-	-
Supplies	-	-	-	-
Contractual Services & Subawards	-	-	-	-
Consultant	-	-	-	-
Occupancy	-	-	-	-
Telecommunications	-	-	-	-
Training and Education	-	-	-	-
Direct Administrative Costs	-	-	-	-
Miscellaneous Costs	-	-	-	-
<i>Total Direct</i>	\$ -	\$ -	\$ -	\$ -
Indirect Costs	-	-	-	-
TOTAL	\$ -	\$ -	\$ -	\$ -

OSO Contract Start

Enter Date Here

OSO Contract End

Enter Date Here

(Manually adjust Row 25 values as needed if not all partners share OSO Cost)

Other 3	Other 4	Total Check
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This tab is to be completed with each partner's FTE commitment specific to this center.

Local Workforce Innovation Area: 0

Cost Allocation Spreadsheets for PY: 2020

For the Center Located in:

		Required Partner FTEs Committed to Provide Onsite Program Services	Onsite FTEs Who Will be Cross-trained to Provide Program Services on Behalf of Another Partner				Total Onsite FTEs	Offsite FTEs Providing Program Services in the Center via Direct Linkage	TOTAL FTEs		
			Contributing Partner 1 Providing Services on Behalf of the Partner in Column B (If applicable)	FTEs Cross-trained to Provide Other Program Services	Contributing Partner 2 Providing Services on Behalf of the Partner in Column B (If applicable)	FTEs Cross-trained to Provide Other Program Services					
Commerce	Title IB - Adult, Youth, & Dis. Workers					-		-	Title IB - Adult, Youth, & Dis. Workers	Commerce	
	TAA					-		-	TAA		
	CSBG					-		-	CSBG		
IDES	Title III - Wagner-Peyser					-		-	Title III - Wagner-Peyser	IDES	
	Title III - MSFW					-		-	Title III - MSFW		
	Veterans Services					-		-	Veterans Services		
	UI Comp Programs					-		-	UI Comp Programs		
	TRA					-		-	TRA		
ICCB	Title II - Adult Education					-		-	Title II - Adult Education	ICCB	
	Career & Tech Ed - Perkins					-		-	Career & Tech Ed - Perkins		
DHS	Title IV - Vocational Rehab					-		-	Title IV - Vocational Rehab	DHS	
	TANF - DHS					-		-	TANF - DHS		
Aging	SCSEP					-		-	SCSEP	Aging	
DOC	Second Chance					-		-	Second Chance	DOC	
HUD						-		-	HUD		
	Title IC - Job Corp					-		-	Title IC - Job Corp		
	Title ID - National Farmworkers					-		-	Title ID - National Farmworkers		
	Title ID - YouthBuild					-		-	Title ID - YouthBuild		
	Other 1					-		-	Other 1		
	Other 2					-		-	Other 2		
	Other 3					-		-	Other 3		
	Other 4					-		-	Other 4		
TOTAL - SHARED COST FTEs		-	-	-	-	-	-	-			

Enter budgeted costs specific to this center for: 1) shared infrastructure costs and 2) service delivery system costs; and 3) any costs that apply to all locations.																													
Local Workforce Innovation Area																													
Cost Allocation Spreadsheet for FY 2020																													
For this Center Located in:																													
Shared Cost Category	Total Annual Budget	Partner Responsible for Payment (Payee)	Annual Budget Allocation to Partners																								Total		
			Commerce	Health	IDS	RCES	DEIS	Aging	DOC	THC A	THC B	THC C	THC D	THC E	THC F	THC G	THC H	THC I	THC J	THC K	THC L	THC M	THC N	THC O	THC P	THC Q		THC R	THC S
Part 1: One-Stop Center	Part 2: One-Stop Center	Part 3: One-Stop Center	Part 4: One-Stop Center	Part 5: One-Stop Center	Part 6: One-Stop Center	Part 7: One-Stop Center	Part 8: One-Stop Center	Part 9: One-Stop Center	Part 10: One-Stop Center	Part 11: One-Stop Center	Part 12: One-Stop Center	Part 13: One-Stop Center	Part 14: One-Stop Center	Part 15: One-Stop Center	Part 16: One-Stop Center	Part 17: One-Stop Center	Part 18: One-Stop Center	Part 19: One-Stop Center	Part 20: One-Stop Center	Part 21: One-Stop Center	Part 22: One-Stop Center	Part 23: One-Stop Center	Part 24: One-Stop Center	Part 25: One-Stop Center	Part 26: One-Stop Center	Part 27: One-Stop Center	Part 28: One-Stop Center	Part 29: One-Stop Center	Part 30: One-Stop Center
SHARED INFRASTRUCTURE COSTS																													
11 Other Marketing/Client-FTE Staffing																													
12 Other Marketing/Client-FTE Staffing																													
13 Facilities Costs																													
14 Facilities Costs																													
15 Security																													
16 Security Maintenance																													
17 Property and Casualty Insurance																													
18 Security Services																													
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53 Total Shared Infrastructure Costs																													
54 Shared Infrastructure Cost per FTE																													
55																													
56 Less Cash Contribution																													
57 Less Non-Cash Contribution																													
58 Less Third Party or In-Kind Contributions																													
59 Total																													
60 Balance																													

One-Stop Operator Costs & Payments	Commerce			
	Total Costs Full Contract Period	Costs MOU Budget Year	Title IB - Adult, D/W, Youth	TAA
Personnel	\$ -	\$ -	\$ -	\$ -
Fringe Benefits	-	-	-	-
Travel	-	-	-	-
Equipment	-	-	-	-
Supplies	-	-	-	-
Contractual Services & Subawards	-	-	-	-
Consultant	-	-	-	-
Occupancy	-	-	-	-
Telecommunications	-	-	-	-
Training and Education	-	-	-	-
Direct Administrative Costs	-	-	-	-
Miscellaneous Costs	-	-	-	-
<i>Total Direct</i>	\$ -	\$ -	\$ -	\$ -
Indirect Costs	-	-	-	-
TOTAL	\$ -	\$ -	\$ -	\$ -

OSO Contract Start

Enter Date Here

OSO Contract End

Enter Date Here

(Manually adjust Row 25 values as needed if not all partners share OSO Cost)

Other 3	Other 4	Total Check
\$ -	\$ -	\$ -
-	-	\$ -
-	-	\$ -
-	-	\$ -
-	-	\$ -
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-	-	\$ -
\$ -	\$ -	\$ -
-	-	\$ -
\$ -	\$ -	\$ -

This tab is to be completed with each partner's FTE commitment specific to this center.

Local Workforce Innovation Area: 0

Cost Allocation Spreadsheets for PY: 2020

For the Center Located in:

		Required Partner FTEs Committed to Provide Onsite Program Services	Onsite FTEs Who Will be Cross-trained to Provide Program Services on Behalf of Another Partner				Total Onsite FTEs	Offsite FTEs Providing Program Services in the Center via Direct Linkage	TOTAL FTEs		
			Contributing Partner 1 Providing Services on Behalf of the Partner in Column B (If applicable)	FTEs Cross-trained to Provide Other Program Services (If applicable)	Contributing Partner 2 Providing Services on Behalf of the Partner in Column B (If applicable)	FTEs Cross-trained to Provide Other Program Services (If applicable)					
Commerce	Title IB - Adult, Youth, & Dis. Workers					-		-	Title IB - Adult, Youth, & Dis. Workers	Commerce	
	TAA					-		-	TAA		
	CSBG					-		-	CSBG		
IDES	Title III - Wagner-Peyser					-		-	Title III - Wagner-Peyser	IDES	
	Title III - MSFW					-		-	Title III - MSFW		
	Veterans Services					-		-	Veterans Services		
	UI Comp Programs					-		-	UI Comp Programs		
	TRA					-		-	TRA		
ICCB	Title II - Adult Education					-		-	Title II - Adult Education	ICCB	
	Career & Tech Ed - Perkins					-		-	Career & Tech Ed - Perkins		
DHS	Title IV - Vocational Rehab					-		-	Title IV - Vocational Rehab	DHS	
	TANF - DHS					-		-	TANF - DHS		
Aging	SCSEP					-		-	SCSEP	Aging	
DOC	Second Chance					-		-	Second Chance	DOC	
HUD						-		-	HUD		
	Title IC - Job Corp					-		-	Title IC - Job Corp		
	Title ID - National Farmworkers					-		-	Title ID - National Farmworkers		
	Title ID - YouthBuild					-		-	Title ID - YouthBuild		
	Other 1					-		-	Other 1		
	Other 2					-		-	Other 2		
	Other 3					-		-	Other 3		
	Other 4					-		-	Other 4		
TOTAL - SHARED COST FTEs		-	-	-	-	-	-	-			

Enter budgeted costs specific to this center for: 1) shared infrastructure costs and 2) service delivery system costs; and 3) any costs that apply to all locations.																													
Local Workforce Innovation Area																													
Cost Allocation Spreadsheet for FY 2020																													
For this Center Located in																													
Shared Cost Category	Part 1: One Stop Center Total Annual Budget	Partner Responsible for Payment (Payee)	Annual Budget Allocation to Partners																								Total		
			Commerce				Health Services				IDHS				RCS				DHS				Aging					DOC	
			Trade Shows, Conferences, Events	Travel	Cost	Major Program	Travel in Support	Medical Services	Program	Travel	Travel in Support	Medical Services	Program	Travel	Travel in Support	Medical Services	Program	Travel	Travel in Support	Medical Services	Program	Travel	Travel in Support	Medical Services	Program	Travel	Travel in Support	Medical Services	Program
SHARED INFRASTRUCTURE COSTS																													
13 Other Marketing/Client-FTE Staffing			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14 Other Marketing/Client-FTE Staffing & Unleashed FTE fee			N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
14 Facilities Costs	\$ -																												
15 Leasehold																													
16 Facility Maintenance																													
17 Property and Casualty Insurance																													
18 Security Services																													
19 Cleaning Services																													
20 Postage																													
21 List Other Facilities Costs																													
22 A - Customise Other Facility Costs																													
23 B - Customise Other Facility Costs																													
24 C - Customise Other Facility Costs																													
25 D - Customise Other Facility Costs																													
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27 Technology Costs	\$ -																												
28 Telecommunications and Internet																													
29 Equipment and Technology Costs																													
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37 Common Identifier Marketing Costs	\$ -																												
38 Program																													
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52 S - Customise Other Infrastructure Cost																													
53 T - Customise Other Infrastructure Cost																													
54 Total Shared Infrastructure Costs	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
55 Shared Infrastructure Cost per FTE																													
56																													
57 Less Cash Contribution	\$ -																												
58 Less Non-Cash Contribution	\$ -																												
59 Less Third Party or Inid Contributions	\$ -																												
60 Total	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
61 Balance	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

		A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA
1	Enter budgeted costs specific to this center for: 1) shared infrastructure costs and 2) service delivery system costs and 3) any costs that apply to all locations.																											
2																												
3	Local Workforce Innovation Area ID																											
4																												
5	Cost Allocation Spreadsheet for FY: 2020																											
6																												
7	For this Center Located in:																											
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One-Stop Operator Costs & Payments	Commerce			
	Total Costs Full Contract Period	Costs MOU Budget Year	Title IB - Adult, D/W, Youth	TAA
Personnel	\$ -	\$ -	\$ -	\$ -
Fringe Benefits	-	-	-	-
Travel	-	-	-	-
Equipment	-	-	-	-
Supplies	-	-	-	-
Contractual Services & Subawards	-	-	-	-
Consultant	-	-	-	-
Occupancy	-	-	-	-
Telecommunications	-	-	-	-
Training and Education	-	-	-	-
Direct Administrative Costs	-	-	-	-
Miscellaneous Costs	-	-	-	-
<i>Total Direct</i>	\$ -	\$ -	\$ -	\$ -
Indirect Costs	-	-	-	-
TOTAL	\$ -	\$ -	\$ -	\$ -

OSO Contract Start

Enter Date Here

OSO Contract End

Enter Date Here

(Manually adjust Row 25 values as needed if not all partners share OSO Cost)

Other 3	Other 4	Total Check
\$ -	\$ -	\$ -
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This tab is to be completed with each partner's FTE commitment specific to this center.

Local Workforce Innovation Area: 0

Cost Allocation Spreadsheets for PY: 2020

For the Center Located in:

		Required Partner FTEs Committed to Provide Onsite Program Services	Onsite FTEs Who Will be Cross-trained to Provide Program Services on Behalf of Another Partner				Total Onsite FTEs	Offsite FTEs Providing Program Services in the Center via Direct Linkage	TOTAL FTEs		
			Contributing Partner 1 Providing Services on Behalf of the Partner in Column B (If applicable)	FTEs Cross-trained to Provide Other Program Services (If applicable)	Contributing Partner 2 Providing Services on Behalf of the Partner in Column B (If applicable)	FTEs Cross-trained to Provide Other Program Services					
Commerce	Title IB - Adult, Youth, & Dis. Workers					-		-	Title IB - Adult, Youth, & Dis. Workers	Commerce	
	TAA					-		-	TAA		
	CSBG					-		-	CSBG		
IDES	Title III - Wagner-Peyser					-		-	Title III - Wagner-Peyser	IDES	
	Title III - MSFW					-		-	Title III - MSFW		
	Veterans Services					-		-	Veterans Services		
	UI Comp Programs					-		-	UI Comp Programs		
	TRA					-		-	TRA		
ICCB	Title II - Adult Education					-		-	Title II - Adult Education	ICCB	
	Career & Tech Ed - Perkins					-		-	Career & Tech Ed - Perkins		
DHS	Title IV - Vocational Rehab					-		-	Title IV - Vocational Rehab	DHS	
	TANF - DHS					-		-	TANF - DHS		
Aging	SCSEP					-		-	SCSEP	Aging	
DOC	Second Chance					-		-	Second Chance	DOC	
HUD						-		-	HUD		
	Title IC - Job Corp					-		-	Title IC - Job Corp		
	Title ID - National Farmworkers					-		-	Title ID - National Farmworkers		
	Title ID - YouthBuild					-		-	Title ID - YouthBuild		
	Other 1					-		-	Other 1		
	Other 2					-		-	Other 2		
	Other 3					-		-	Other 3		
	Other 4					-		-	Other 4		
TOTAL - SHARED COST FTEs		-	-	-	-	-	-	-			

Enter budgeted costs specific to this center for: 1) shared infrastructure costs and 2) service delivery system costs; and 3) any costs that apply to all locations.																																							
Local Workforce Innovation Area																																							
Cost Allocation Spreadsheet for FY 2020																																							
For this Center Located in:																																							
Shared Cost Category	Total Annual Budget	Partner Responsible for Payment (Payee)	Annual Budget Allocation to Partners																								Total												
			Commerce	Health	IDS	RCES	DEIS	Aging	DOC	THC C	THC D	THC E	THC F	THC G	THC H	THC I	THC J	THC K	THC L	THC M	THC N	THC O	THC P	THC Q	THC R	THC S		THC T	THC U	THC V	THC W	THC X	THC Y	THC Z					
Part 1: One Stop Center	Part 2: One Stop Center	Part 3: One Stop Center	Part 4: One Stop Center	Part 5: One Stop Center	Part 6: One Stop Center	Part 7: One Stop Center	Part 8: One Stop Center	Part 9: One Stop Center	Part 10: One Stop Center	Part 11: One Stop Center	Part 12: One Stop Center	Part 13: One Stop Center	Part 14: One Stop Center	Part 15: One Stop Center	Part 16: One Stop Center	Part 17: One Stop Center	Part 18: One Stop Center	Part 19: One Stop Center	Part 20: One Stop Center	Part 21: One Stop Center	Part 22: One Stop Center	Part 23: One Stop Center	Part 24: One Stop Center	Part 25: One Stop Center	Part 26: One Stop Center	Part 27: One Stop Center	Part 28: One Stop Center	Part 29: One Stop Center	Part 30: One Stop Center	Part 31: One Stop Center	Part 32: One Stop Center	Part 33: One Stop Center	Part 34: One Stop Center						
SHARED INFRASTRUCTURE COSTS																																							
13 Other Marketing/Client-FTE Staffing																																							
14 Facilities Costs																																							
15 Facilities Maintenance																																							
16 Property and Casualty Insurance																																							
17 Security Services																																							
18 Cleaning Services																																							
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55 Shared Infrastructure Cost per FTE																																							
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57 Less Cash Contribution																																							
58 Less Non-Cash Contribution																																							
59 Less Third Party or In-Kind Contributions																																							
60 Total																																							
61 Balance																																							

One-Stop Operator Costs & Payments	Commerce			
	Total Costs Full Contract Period	Costs MOU Budget Year	Title IB - Adult, D/W, Youth	TAA
Personnel	\$ -	\$ -	\$ -	\$ -
Fringe Benefits	-	-	-	-
Travel	-	-	-	-
Equipment	-	-	-	-
Supplies	-	-	-	-
Contractual Services & Subawards	-	-	-	-
Consultant	-	-	-	-
Occupancy	-	-	-	-
Telecommunications	-	-	-	-
Training and Education	-	-	-	-
Direct Administrative Costs	-	-	-	-
Miscellaneous Costs	-	-	-	-
<i>Total Direct</i>	\$ -	\$ -	\$ -	\$ -
Indirect Costs	-	-	-	-
TOTAL	\$ -	\$ -	\$ -	\$ -

OSO Contract Start

Enter Date Here

OSO Contract End

Enter Date Here

(Manually adjust Row 25 values as needed if not all partners share OSO Cost)

Other 3	Other 4	Total Check
\$ -	\$ -	\$ -
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This tab is to be completed with each partner's FTE commitment specific to this center.

Local Workforce Innovation Area: 0

Cost Allocation Spreadsheets for PY: 2020

For the Center Located in:

		Required Partner FTEs Committed to Provide Onsite Program Services	Onsite FTEs Who Will be Cross-trained to Provide Program Services on Behalf of Another Partner				Total Onsite FTEs	Offsite FTEs Providing Program Services in the Center via Direct Linkage	TOTAL FTEs		
			Contributing Partner 1 Providing Services on Behalf of the Partner in Column B (If applicable)	FTEs Cross-trained to Provide Other Program Services	Contributing Partner 2 Providing Services on Behalf of the Partner in Column B (If applicable)	FTEs Cross-trained to Provide Other Program Services					
Commerce	Title IB - Adult, Youth, & Dis. Workers					-		-	Title IB - Adult, Youth, & Dis. Workers	Commerce	
	TAA					-		-	TAA		
	CSBG					-		-	CSBG		
IDES	Title III - Wagner-Peyser					-		-	Title III - Wagner-Peyser	IDES	
	Title III - MSFW					-		-	Title III - MSFW		
	Veterans Services					-		-	Veterans Services		
	UI Comp Programs					-		-	UI Comp Programs		
	TRA					-		-	TRA		
ICCB	Title II - Adult Education					-		-	Title II - Adult Education	ICCB	
	Career & Tech Ed - Perkins					-		-	Career & Tech Ed - Perkins		
DHS	Title IV - Vocational Rehab					-		-	Title IV - Vocational Rehab	DHS	
	TANF - DHS					-		-	TANF - DHS		
Aging	SCSEP					-		-	SCSEP	Aging	
DOC	Second Chance					-		-	Second Chance	DOC	
HUD						-		-	HUD		
	Title IC - Job Corp					-		-	Title IC - Job Corp		
	Title ID - National Farmworkers					-		-	Title ID - National Farmworkers		
	Title ID - YouthBuild					-		-	Title ID - YouthBuild		
	Other 1					-		-	Other 1		
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TOTAL - SHARED COST FTEs		-	-	-	-	-	-	-			

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One-Stop Operator Costs & Payments	Commerce			
	Total Costs Full Contract Period	Costs MOU Budget Year	Title IB - Adult, D/W, Youth	TAA
Personnel	\$ -	\$ -	\$ -	\$ -
Fringe Benefits	-	-	-	-
Travel	-	-	-	-
Equipment	-	-	-	-
Supplies	-	-	-	-
Contractual Services & Subawards	-	-	-	-
Consultant	-	-	-	-
Occupancy	-	-	-	-
Telecommunications	-	-	-	-
Training and Education	-	-	-	-
Direct Administrative Costs	-	-	-	-
Miscellaneous Costs	-	-	-	-
<i>Total Direct</i>	\$ -	\$ -	\$ -	\$ -
Indirect Costs	-	-	-	-
TOTAL	\$ -	\$ -	\$ -	\$ -

OSO Contract Start

Enter Date Here

OSO Contract End

Enter Date Here

(Manually adjust Row 25 values as needed if not all partners share OSO Cost)

Other 3	Other 4	Total Check
\$ -	\$ -	\$ -
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This tab is to be completed with each partner's FTE commitment specific to this center.

Local Workforce Innovation Area: 0

Cost Allocation Spreadsheets for PY: 2020

For the Center Located in:

		Required Partner FTEs Committed to Provide Onsite Program Services	Onsite FTEs Who Will be Cross-trained to Provide Program Services on Behalf of Another Partner				Total Onsite FTEs	Offsite FTEs Providing Program Services in the Center via Direct Linkage	TOTAL FTEs		
			Contributing Partner 1 Providing Services on Behalf of the Partner in Column B (If applicable)	FTEs Cross-trained to Provide Other Program Services (If applicable)	Contributing Partner 2 Providing Services on Behalf of the Partner in Column B (If applicable)	FTEs Cross-trained to Provide Other Program Services (If applicable)					
Commerce	Title IB - Adult, Youth, & Dis. Workers					-		-	Title IB - Adult, Youth, & Dis. Workers	Commerce	
	TAA					-		-	TAA		
	CSBG					-		-	CSBG		
IDES	Title III - Wagner-Peyser					-		-	Title III - Wagner-Peyser	IDES	
	Title III - MSFW					-		-	Title III - MSFW		
	Veterans Services					-		-	Veterans Services		
	UI Comp Programs					-		-	UI Comp Programs		
	TRA					-		-	TRA		
ICCB	Title II - Adult Education					-		-	Title II - Adult Education	ICCB	
	Career & Tech Ed - Perkins					-		-	Career & Tech Ed - Perkins		
DHS	Title IV - Vocational Rehab					-		-	Title IV - Vocational Rehab	DHS	
	TANF - DHS					-		-	TANF - DHS		
Aging	SCSEP					-		-	SCSEP	Aging	
DOC	Second Chance					-		-	Second Chance	DOC	
HUD						-		-	HUD		
	Title IC - Job Corp					-		-	Title IC - Job Corp		
	Title ID - National Farmworkers					-		-	Title ID - National Farmworkers		
	Title ID - YouthBuild					-		-	Title ID - YouthBuild		
	Other 1					-		-	Other 1		
	Other 2					-		-	Other 2		
	Other 3					-		-	Other 3		
	Other 4					-		-	Other 4		
TOTAL - SHARED COST FTEs		-	-	-	-	-	-	-			

Enter budgeted costs specific to this center for: 1) shared infrastructure costs and 2) service delivery system costs; and 3) any costs that apply to all locations.																																							
Local Workforce Innovation Area																																							
Cost Allocation Spreadsheet for FY 2020																																							
For this Center Located in																																							
Shared Cost Category	Total Annual Budget	Partner Responsible for Payment (Payee)	Annual Budget Allocation to Partners																								Total												
			Commerce	Health	IDS	RCES	DEIS	Aging	DOC	THC C	THC D	THC E	THC F	THC G	THC H	THC I	THC J	THC K	THC L	THC M	THC N	THC O	THC P	THC Q	THC R	THC S													
Part 1: SHARED INFRASTRUCTURE COSTS	One-Stop Center		Trade Shows, Conferences, Events	Travel	Cost	Major Program	Travel in Support	IDS	Program	UC Cost	IM	Travel in Support	RCES	Cost of Living	Travel in Support	DEIS	Travel in Support	Aging	DOC	THC C	THC D	THC E	THC F	THC G	THC H	THC I	THC J	THC K	THC L	THC M	THC N	THC O	THC P	THC Q	THC R	THC S			
11	Other Marketing/Event-FTE Staffing		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
12	Other Marketing/Event-FTE Staffing		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0.00		
14	Facilities Costs	\$ -																																					
15	Facilities																																						
16	Facilities Maintenance																																						
17	Property and Casualty Insurance																																						
18	Security Services																																						
19	Cleaning Services																																						
20	Utilities																																						
21	List Other Facilities Costs																																						
22	A - Customise Other Facilities Costs																																						
23	B - Customise Other Facilities Costs																																						
24	C - Customise Other Facilities Costs																																						
25	D - Customise Other Facilities Costs																																						
26	E - Customise Other Facilities Costs																																						
27	Technology Costs	\$ -																																					
28	Telecommunications and Internet																																						
29	Equipment and Technology Costs																																						
30	Hardware Technology																																						
31	List Other Technology Costs																																						
32	F - Customise Other Technology Costs																																						
33	G - Customise Other Technology Costs																																						
34	H - Customise Other Technology Costs																																						
35	I - Customise Other Technology Costs																																						
36	J - Customise Other Technology Costs																																						
37	Common Identifier Marketing Costs	\$ -																																					
38	Printing																																						
39	List Other Common Identifier Costs																																						
40	K - Customise Other Common Identifier Costs																																						
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45	Other Infrastructure Costs	\$ -																																					
46	List Other Infrastructure Costs																																						
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51	T - Customise Other Infrastructure Cost																																						
52	U - Customise Other Infrastructure Cost																																						
53	Total Shared Infrastructure Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
54	Shared Infrastructure Cost per FTE	\$0/W/O																																					
55	Less Cash Contribution	\$ -																																					
56	Less Non-Cash Contribution	\$ -																																					
57	Less Third Party or In-Kind Contributions	\$ -																																					
58	Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
59	Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

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One-Stop Operator Costs & Payments	Commerce			
	Total Costs Full Contract Period	Costs MOU Budget Year	Title IB - Adult, D/W, Youth	TAA
Personnel	\$ -	\$ -	\$ -	\$ -
Fringe Benefits	-	-	-	-
Travel	-	-	-	-
Equipment	-	-	-	-
Supplies	-	-	-	-
Contractual Services & Subawards	-	-	-	-
Consultant	-	-	-	-
Occupancy	-	-	-	-
Telecommunications	-	-	-	-
Training and Education	-	-	-	-
Direct Administrative Costs	-	-	-	-
Miscellaneous Costs	-	-	-	-
<i>Total Direct</i>	\$ -	\$ -	\$ -	\$ -
Indirect Costs	-	-	-	-
TOTAL	\$ -	\$ -	\$ -	\$ -

OSO Contract Start

Enter Date Here

OSO Contract End

Enter Date Here

(Manually adjust Row 25 values as needed if not all partners share OSO Cost)

