**New IEP and Waiver Request**

Can we have an IEP & Waiver Approval for:

Name of Customer:
Waiver Plan: [Anticipated Dates of Waiver]

Justification Statement:
Waiver is being requested because customer is in the process of completing their training paperwork. Customer's 26/26 deadline is [26/26 deadline date]. By issuing this waiver, customer meets the 26/26 deadline. Customer is in the process of completing training paperwork and has a training goal of: [Training Program Name]. Customer anticipates starting training [anticipated start date].

Customer would like to pursue the following Industry Recognized Credentials: [list credentials]. Customer is in the process of completing training paperwork.

**New IEP & Occupational Skills Training/Waiver Revocation Approval**

Can we have IEP & New Occupational Skills Training and Waiver Revocation Approval for:

Name of Student:
Current Waiver End Date:

**Occupational Training Plan**
Training Provider:
Program:
Training Start Date:
Training End Date:
Training Weeks:

Travel Cost: $0
Training Cost: $
Total IEP Cost: $

Justification Note:
Give justification for training program approval.

**New IEP & Occupational Skills Training Approval**

Can we have IEP & New Occupational Skills Training Approval for:

Name of Student:

**Occupational Training Plan**
Training Provider:
Program:
Training Start Date:
Training End Date:
Training Weeks:

Travel Cost: $0
Training Cost: $
Total IEP Cost: $

Justification Note:
Give justification for training program approval.

IEP Revision

Can we have an IEP revision for (list what revision is for) approval for:

Name of Customer:

Training Provider:
Program:
Original Program Start Date:
Current Program End Date:
Total Training Weeks Used:

Current Total Training Cost:
Current Transportation Cost:
Current Total IEP Cost:

New Program End Date (if applicable):
Total Training Weeks Used:
Additional Training Cost (if applicable):
Additional Transportation Cost (if applicable):
New Total IEP Cost (if applicable):

Justification Statement: Provide info on the revision

IEP Revision for Final Cost Reconciliation

Can we have an IEP revision & final cost reconciliation approval for:

Name of Customer:

Final IEP Cost:

Justification Statement:
This IEP revision is so that program and finance costs match. The final IEP cost for the customer is $\text{(final cost amount)}. IEP cost (decreased/increased) by $\text{(increase/decrease amount)}. This is because \text{(reason for difference)}. 