

# IWIB Policy Development System-Wide Process



IWIB Staff



System Stakeholders



Executive Committee



Policy Workgroup



WIOA Interagency Workgroup

**START**

**IDENTIFIED:**  
The need for policy development or revision

**SCOPE:**  
Should this be a system-wide policy?

**EXPLORE & RECORD:**  
Initial research conducted / Background paper developed

This calls for an **INTERNAL PROCESS**  
Refer to the appropriate state or local partner

**EXECUTIVE DECISION:**  
Does the Executive Committee confirm the policy need?

**EXPLAIN:**  
Executive Committee is briefed on needs & issues

## THE PLAN:

1. Research reviewed
2. Policy workplan created for development and implementation

**First Draft**  
Policy & Implementation

1. Content determined
2. Content drafted

REGULAR UPDATES SENT TO EXECUTIVE COMMITTEE

Continuous Improvement Committee Evaluates Policy

Does the policy contain goals, evaluation, & outcomes?

Approved by full IWIB?

**CONSULT IWIB:**  
Policy presentation recommended by Executive Committee?

**EXECUTIVE APPROVAL REQUEST:**  
for final policy draft & implementation plan

Request Developed • Request Submitted



**PUBLIC COMMENT:**  
Is it required?

**DRAFT POSTED**  
for public comment

**COMMENTS:**  
Reviewed, Changes made accordingly

**FINALIZE:**  
1. Policy content  
2. Implementation plan

**EXECUTIVE DECISION:**  
Policy approved by Executive Committee?



**ePOLICY SYSTEM:**  
1. Policy entered into system  
2. Distributed via ePolicy and/or partners' communication systems

**WIOA: INTERAGENCY WORKGROUP**  
1. Leads ongoing implementation  
2. Reports to the IWIB Evaluation and Accountability Committee on progress & issues

**END**