

HOW TO

TRAINING COMPONENT AND BRIDGES VIRTUALLY OR AS A HYBRID

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Dean of Adult Education



**Danville Area
Community College**

SPRING 2020 (FEB 4 th - MAY 21 st)	MON	TUES	WED	THURS	FRI	ROOM #
Support Base/Shared class (Anna) CNA classroom (theory) 2/4 – 4/29		8:30-11:30	8:30-11:30	8:30-11:30		PH108
Lunch		11:30-12:15	11:30-12:15	11:30-12:15		
HSE GED/HISET and SUPPORT (day student) 2/4 – 4/23		12:15–2:15	12:15–2:15	12:15–2:15		PH204
Essential Skills/Job Ready (1nch) 2/4 – 4/23		3:30	2:15–3:30			PH204
CNA Classroom (clinical) 4/30 – 5/21			7:50–12 noon	7:50–12 noon		Colonial Manor

ICAPS HEALTHCARE PATH SPRING 2020

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Essential Skills/Job Ready (1nch) 2/4 – 4/23		3:30	7:50-12 noon			
CNA Classroom (clinical) 4/30 – 5/21			7:50-12 noon	7:50-12 noon		

= CNA Class = CNA Clinical
 = HSE-GED = Essential Job Skills

TRADITIONAL CNA CERTIFICATE (7 credit hours)
 2025 110 Role of Nursing Assistant (2 cr)
 2025 111 Basic Nursing Procedures (2 cr)

ICAPS PATH
 Essential Skills (1 nch)
 GED/HSE class

GED/HSE class → Essential Skills → CNA CERTIFICATE → NURSING LEVEL 1 → NURSING LEVEL 2 → NATIONAL CREDENTIAL

1. Ensure they have the proper equipment to work remotely (strong internet/computer/camera & mic).
2. Ensure they can use the chosen technology.
3. Ensure they have the email/password/logon info.

TELP at DACC



\$35.28 AMAZON

1. Ensure they have the proper equipment to learn remotely (strong internet/computer/camera & mic).
2. Ensure they can use the chosen technology = have them practice logging in.
3. Ensure they have the logon links/passwords/codes.
4. Supply textbooks (and disposable workbooks) and equipment to take home.
5. **PRACTICE! PRACTICE! PRACTICE!** If you aren't using technology regularly in your HSE classes you need to make that a priority.

ADMIN

1. **Breake: Remember, we got this.**
2. **Have a plan to guide you & ensure seamless transition.**
3. **Have everyone practicing: students, teachers, support staff.**
4. **Make sure you have correct Student emails/phone #'s.
Make sure Teachers have this info.**
5. **Get the grants! When you an opportunity, jump on it even if you are not 100% sure how it will be used. We have had two of these since March!**
6. **Get any pre-approvals (in writing) for curriculum (ex. IDPH for CNA).**
7. **Schedule the sessions (several people should have access)**
8. **Monitor the sessions occasionally.**
9. **Get feedback.**

zoom SOLUTIONS ▾ PLANS & PRICING CONTACT SALES SCHEDULE A MEETING JOIN A MEETING HOST A MEETING ▾

PERSONAL

- Profile
- Meetings
- Webinars
- Recordings
- Settings

ADMIN

- ▾ User Management
 - Users
 - Group Management**
 - Role Management
- > Room Management
- > Account Management
- > Advanced

Groups

Q Search + Add Group

Group Name	Description		
Group A	Angie Harris Laura Williams Glenn Brew Anna Sykes JR Scruggs	Edit	Delete
GROUP B	Susie Landers Rhonda Royce Aline Davis	Edit	Delete
	n Marcia	Edit	Delete

zoom

- Cheap
- User-friendly
- Multiple users
- Cool features

We have 1 account with 3 groups \$449.70



PERSONAL

Profile

Meetings

W

Recordings

Settings

ADMIN

> User Management

> Room Management

> Account Management

> Advanced

Attend Live Training

Video Tutorials

Knowledge Base

Meetings

Recently Deleted

Get Training

Upcoming

Previous

Personal Room

Meeting Templates

Meetings

Deleted

Get Training

Upcoming

Previous

Personal Room

Meeting Templates

Start Time to End Time

Schedule a Meeting

Today

07:00 PM - 08:00 PM

Glenn's Recurring class meetings

Start

Edit

Occurrence 16 of 24

Meeting ID: 893 6678 5424

Delete

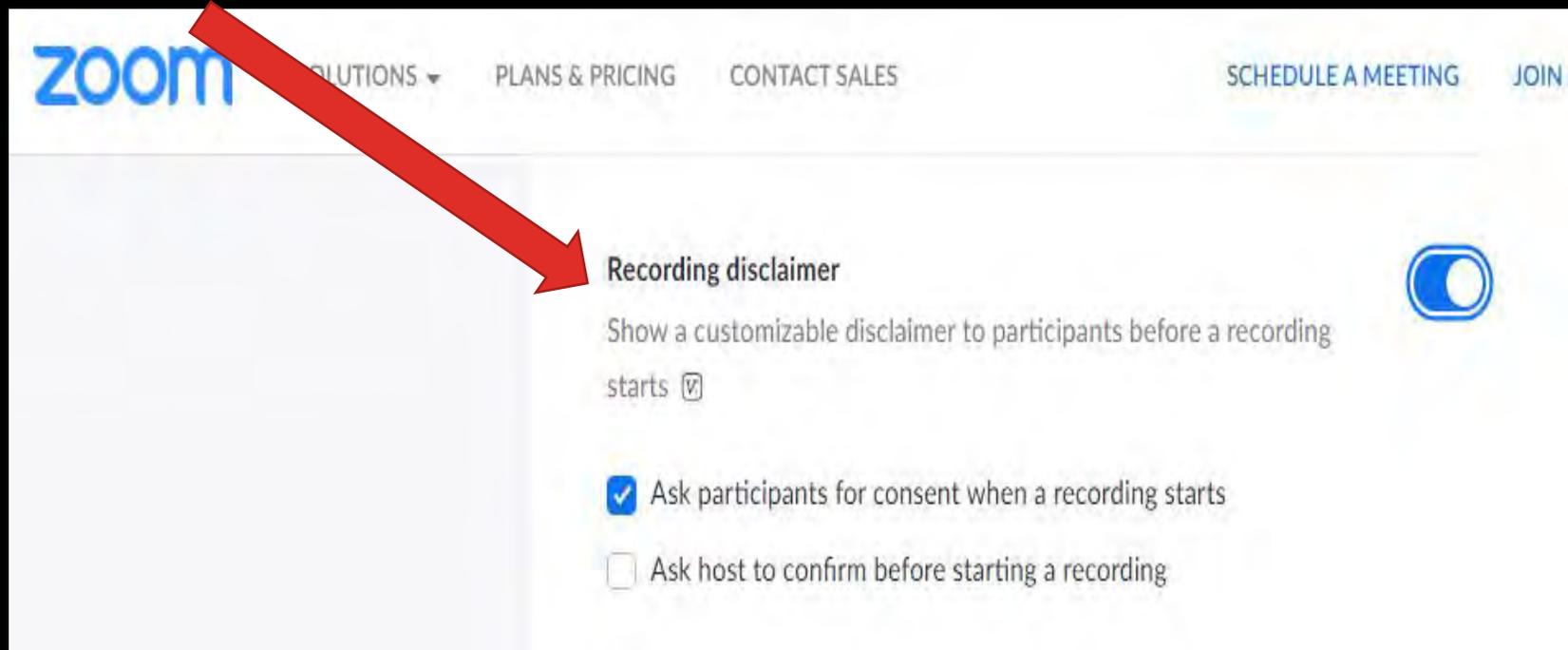
Sun, Nov 8



70

1. Make sure users know how to use it!
2. Make sure one person is doing the scheduling.
3. Tell teachers not to change the settings.
4. Make sure you set 'recording disclaimer' as default

Turn
camera
off!



EVOLVE

ELSEVIER



\$50 each user
Good for 3 years

*Make sure you get
State approval!

On Demand Training • Clinical Skills

Clinical Skills: Guided Tour

This video walks through the various features of Elsevier Clinical Skills.

ELSEVIER

Adding Items to a Sterile Field

Quick Sheet Extended Text Supplies Demos Illustrations Test Checklist

Demos,

Quick Sheet



ALERT

- Once you create a sterile field, you are responsible for performing the procedure without contaminating the field.
- It is the nurse's responsibility to stop a procedure when a break in sterile technique occurs.
- Traffic or movement can increase the potential for contamination by spreading microorganisms on air currents.
- Reaching over a sterile field contaminates it.
- A sterile object below a person's waist is considered contaminated. Items placed below the waist level are considered contaminated.
- The outer surface of any package is considered unsterile. There is a 2.5-cm (1-inch) border around any sterile drape or wrap that is considered contaminated. Gloves are not necessary to pick up a drape if only this area of the drape is touched.
- A sterile object remains sterile only when touched by another sterile object. If a sterile object touches any nonsterile object, it becomes contaminated.
- If a sterile item falls off of the sterile field, open a new, sterile package containing the item and add the item to the field, unless the field itself has been contaminated.
- Do not flip or toss objects onto the sterile field.

1. Begin by setting up your sterile work surface as shown in the video skill: "Establishing and Maintaining a Sterile Field."
2. When your sterile field has been prepared and you are ready to add a sterile item to it, open the sterile item following package directions. Be sure to hold the outside wrapper of the package in your non-dominant hand.
3. Carefully peel the wrapper down over your non-dominant hand.
4. Place the sterile item onto the sterile field at an angle. Ensure that the wrapper does not fall down and contaminate the sterile field. **REMEMBER:** Do not hold your arm over or reach across the sterile field. Do not flip or toss the object onto

Equipment for Skill



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Why would we need anything else??

ICCD



**REMEMBER . . .
YOU GOT THIS!**