August 18th, 2026 – SRC CSNA Workgroup Meeting

Time: 2:00-2:30 PM
Location: Zoom

Members Present: Robyn Lewis (Chair – CSNA Workgroup), Denise Jones, Sybil Nash, Leslie Lloyd, Alyssa Havens, Susan Wild
Members Absent: Sally Fritz, Karie Krolak (DRS Liaison), Jeremy Rosene
Support Present: McKahl English, Antonio Gomez
Quorum: 2

Agenda:

- Welcome and Roll Call
- Final Action: Meeting Minutes
- *Review: Upcoming Conference Needs/Wants*
- *Discuss:* Shared Google Folder
- Question Feedback Review
- *Next Steps:* Action items to be done by the next meeting & responsible parties.
    - Discuss any anticipated task barriers or support needed.
- Old/New Business
- Public Comment
- Adjournment

Action Items:

- Workgroup: Find events to plug the CSNA. Plug the CSNA at any events attended.
- Gomez: Create a request to subscribe page with a QR code to alert of survey launch and follow-up.
- English: Design a flyer with QR code.
- ICSPS: Create written survey of questions feedback for SRC Quarterly.
- Nash: Check if there are “Intro to the CSNA” materials available.

Minutes:

Welcome and Roll Call

- Roll was called. A full quorum was initially not present but arrived shortly thereafter and were counted towards roll call.
- Upon achieving quorum, Robyn Lewis called for a motion to approve the previous meeting's minutes. Alyssa Havens moved to approve the minutes. Denise Jones seconded the motion. The following members voted in the affirmative to approve the minutes: Lewis, Jones, Nash, Havens, Wild, and Odimayo. The minutes stand approved as presented into the public record.

Review Upcoming Conference Needs/Wants

- The workgroup reviewed upcoming conferences and events that could be used to distribute the Comprehensive Statewide Needs Assessment (CSNA):
    - Speak Up Speak Out – Aug. 31-Sept. 2
    - Workforce Development Symposium – Oct. 22
    - Illinois Statewide Transitions Conference – Nov. 5-6
    - Illinois Association for Rehabilitation Facilities – Sept. 1-3
        - Lewis will be at this event and give a shout-out.
    - Southern Illinois Behavioral Health Summit – Sept. 24-25
    - Integrated Employment Symposium – Oct. 15-16
        - Subminimum Wage to Competitive Integrated Employment (SWTCIE) is the host.
    - Pathways2Partnership
        - Gomez will speak to leadership to have teachers plug the CSNA.
    - The Arc of Illinois – Family to Family Health Information Center Fall Symposium – Oct. 1
    - REV UP
    - Apprenticeship Illinois Bootcamp – October 13-14
        - Gomez will make an announcement.
    - Transition Provider Meeting in October – Date TBD

        - Denise Jones spoke to Kristin Wagner to be added to the agenda. Jones will also plug at the Pre-Employment Career Training (PECT) meeting.
- Sybil Nash indicated that the survey will launch in October.
    - Lewis recommended October 13-30 or October 15-November 5, as that aligns with the most events.
- Gomez recommended having a "request so subscribe" page with a QR code for any events not occurring during that time frame, so that subscribers can be alerted when the CSNA is live. Lewis asked that English design a flyer with that QR code.

Discuss: Shared Google Folder

- English ensured that members could access and edit the Google Doc folder.

Question Feedback Review

- English opened the floor for discussion regarding the questions:
    - Lewis asked if demographic questions were needed related to transitions, particularly for students on 504 plans or Individualized Education Plans (IEP).
        - Jones pointed out that many students are unaware that they are on those types of plans.
        - Jones, regarding the "five areas of pre-service," commented that, additionally, many clients aren't aware that services are broken up that way. Many, in fact, do not identify as having a disability.
        - Lewis responded that some IEP data is public. Could that be used?
        - Nash responded that that information is useful. It is important to know customers' goals.
    - Alyssa Havens pointed out that the Division of Rehabilitation Services (DRS) isn't spelled out in the survey.

Next Steps

- Lewis requested that staff create a written summary of feedback for the SRC to receive an update.
- Leslie Lloyd asked if there is an intro to the survey. Nash will follow up.

New/Old Business

- There was none.

Public Comment

- There was none.

Adjournment

- English called for a motion to adjourn. Lewis started the motion. Nash seconded the motion. The meeting was adjourned at 2:31 pm due to a lack of quorum.