July 21, 2026 – SRC CSNA Workgroup Meeting

Time: 2:00-2:30 PM
Location: https://illinoisstate.zoom.us/j/86935914876
https://illinoisstate.zoom.us/j/89956509044

Members: Robyn Lewis (Chair – New Member Engagement and Support Committee), Karie Krolak (DRS Liaison), Megan Mutti, Denise Jones, Sybil Nash, Leslie Lloyd, Alyssa Havens, Susan Wild, Sally Fritz
Support: Deb Buchanan, Aimee Julian, Antonio Gomez, McKahl English
Quorum: 2

Agenda:

- Welcome and Roll Call
  - Open Meetings Act (OMA) Housekeeping
- *Review:* Workgroup purpose, workplan, and structure of workgroup meetings
- *Discuss:* Any adjustments to the workplan?
- *Next Steps:* Action items to be done by the next meeting & responsible parties
  - Discuss any anticipated task barriers or support needed
- Old/New Business
- Public Comment
- Adjournment

Action Items:

- Sybil Nash: Send out CSNA, transition, & PECT questions.
- SRC: Review questions sent by Nash.
- SRC: Investigate opportunities to disseminate CSNA.
- ICSPS/Lewis: Potentially plan a special SRC meeting to assign tasks for the workgroup.
- ICSPS: Confirm what can be discussed via e-mail regarding an outreach plan per OMA.

Minutes:

Welcome and Roll Call

- Roll was called. A full quorum was determined to be present.
    - Members in Attendance: Robyn Lewis (Committee Chair), Denise Jones, Sybil Nash, Leslie Lloyd, Susan Wild, Karie Krolak, Megan Mutti, Sally Fritz
- As this is the workgroup's first meeting, no previous meeting minutes were brought forth for approval.

Workgroup Purpose/Workplan/Structure

- McKahl English provided an overview of the purpose of the workgroup meetings and compliance with the Open Meetings Act.
- Robyn Lewis asked for an update from the Division of Rehabilitation Services (DRS) to see what they are doing and how the State Rehabilitation Council (SRC) can fit into that work.
    - Sybil Nash provided the update:
        - DRS has been meeting internally to set a timetable.
        - They began by referencing the recommended pathway from the Rehabilitation Services Administration (RSA).
        - Regarding how to work with SRC: They are open to feedback and need assistance.
        - DRS's plan was provided with meeting materials for today's meeting.

Workplan Adjustments

- Lewis reviewed DRS's workplan.
    - Currently, DRS is working on distribution plan. By August 15 they will have a draft of the survey.
    - It was noted that there weren't many Pre-Employment Career Training (PECT) questions. Those questions were added.

    - PECT questions will be a “branch-off” from main survey.
- The workgroup discussed distribution:
    - Speak Up Speak Out (SUSO) will be an opportunity to take a survey.
    - Lewis said that the SRC can help with outreach. They will develop a plan to target specific audiences in their area.
    - Suggested having Centers for Independent Living (CIL) hold in-person facilitation days.
    - Not certain how long it takes to complete the survey. Generally, 20-ish minutes. There are also customer satisfaction questions tacked onto CSNA.
    - Lewis brought up lack of questions for teachers/providers, indicated that SRC could help with that.
    - Illinois Transitions Conference is also coming up.
    - It would also be helpful for the SRC to attend the stakeholder input sessions, as that will be the time to receive feedback.
    - In the meantime, the SRC can review the transition-related questions.
    - Sybil will send the updated questions on PECT.
    - Erin Compton also created a video to promote the CSNA, that will be used to distribute.
    - The SRC may need to hold a special meeting to divvy out workplan tasks. ICSPS will investigate whether that can be done over e-mail or if an OMA compliant meeting is needed.

Old/New Business

- Leslie Lloyd said she has some ideas about what she believes she is supposed to do and asked whom she can confirm those ideas with. Lewis offered to help.

Public Comment

- There was none.

Adjournment

- Lewis started a motion to adjourn. Megan Mutti seconded the motion. The meeting was adjourned due to a lack of quorum.