September 6, 2024, SRC Leadership Meeting

- Attendees: Kelsey Thompson, Robyn Lewis, LaDonna Henson, Aimee Julian, Antonio Gomez
- Action Items:
    - **All:** Think about members to add to ExCom
    - **Lewis:** update term end on member sheet
    - **Thompson:** contact Allison Fox-Crump to renew engagement and ensure that she is on the listserv for SRC Communication
    - **Thompson:** contact Nakia Douglas to renew engagement or send delegate
    - **Lily Diego and Tim Engstrom:** start removal process
    - **Thompson:** reach out to Earl Jordan to renew engagement
    - **Lewis:** reach out to Dir. Patrick to engage Kevin Irvine from IWIB as a potential member
    - **Lewis:** reach out to Alici McNeal to confirm membership
    - **Thompson:** send email blast to SRC asking for candidates to fill vacant positions
    - **Henson:** reach out to John Hill and John Becker to discuss ExCom membership
    - **Julian** will cross-check her spreadsheet w/ Lewis spreadsheet and send to **Thompson** for review.
    - **Thompson/Lewis:** send bylaws to all SRC Members.
    - **Thompson:** invite Chris Garcia to next ExCom meeting
    - **Thompson:** send previous Strategic Plan to Julian for her to add to website

- **Thompson:** winter agenda: address duties of the SRC, allow more time for discussion, add an item for RSA visit, ask Dir. Patrick to talk more about continuous monitoring

- Meeting Notes:
    - Thompson indicated that the Executive Committee (ExCom) should consider adding members. All agreed. Lee Reese indicated that he is unable to continue his duties on SRC. They were unsure if Alici McNeal would continue her participation in the ExCom.
    - John Hill and John Becker could be potential ExCom members. Bylaws indicate that members must be on the board for a year before joining the ExCom, but those bylaws have been bypassed due to extraneous circumstances.
    - Kevin Irvine, the new co-chair of the IWIB's DEIA Committee, could be a potential member to be added to SRC.
    - The group reviewed the current roster. Allison Fox-Crump will be contacted to renew engagement. She is fulfilling an advocacy role. Thompson indicated that she may not be getting updates. Nakia Douglas is a new director. They will contact her to either renew engagement or send a delegate.
    - Lily Diego and Tim Engstrom are being removed from the SRC.
    - Earl Jordan must be contacted for renewed engagement.
    - Thompson asked if ExCom could revise the admittance process to SRC, as new members have been fast-tracked into SRC lately. Lewis indicated that taking people as they come has not worked well; she agreed that SRC needs a vetting process. Thompson indicated this was the previous procedure, as she was rejected the first time she applied.
    - Henson indicated that there was no quorum present at the SRC meeting. Julian added that if at the Winter Quarterly Meeting,

the SRC wants to discuss strategic planning, they will need a quorum to proceed.

- Thomspon expressed interest in reaching out to students at ISD or ISBI to recruit.
- ExCom indicated interest in adding reps from the southern region of IL.
- SRC needs two Business, Industry and Labor representatives, one Blind Services Planning Council (BSPC) representative, and one Illinois Workforce Innovation Board (IWIB) representative. Kevin Irvine is a potential IWIB representative.
- Robin Lewis had to leave at 11:23.
- Henson suggested an email blast be sent to all members, letting them know what spots are missing.
- Thompson mentioned a social media blast. She was unsure whose social media account to use.
- Thompson and Henson will meet with John Hill and John Becker to pitch ExCom membership.
- A Fiscal Officer position is still needed. Not many duties entailed: DOORS funding may be used for conference attendance, etc.
- Henson asked if all SRC members have bylaws. Thompson sent bylaws to the distribution list that she had. Julian will cross-check her spreadsheet w/Lewis's spreadsheet and send it to Thompson for review.
- Chris Garcia is to be invited to the next ExCom meeting.
- Henson indicated dissatisfaction that it takes a year to hear back from DRS attorneys. Henson was unsure what the process is when people go to CAP. Garcia was looking for clarification on the process but was not given any updates. Henson indicated an interest in what Dir. Patrick thinks about the situation.

- Henson found it interesting that there was more public attendance than member attendance at the quarterly. Thompson indicated that she would contact members individually to stress in-person attendance.
- Julian indicated that Andy Losasso suggested that the Illinois School for the Deaf in Jacksonville would be a good SRC Quarterly Meeting location.
- Julian expressed amazement at the tour of ICRE-Roosevelt.
- Bloomington Career Center will present at the Winter Quarterly Meeting.
- Henson brought up the workgroup reports that occurred during the Fall Quarterly Meeting. She felt that reports were missing goal progress tracking. Julian suggested that they incorporate that into the Strategic Plan. She indicated that the Strausser model could be used for reports. She plans to have Wolfgang Arterberry present in the morning and use the afternoon for strategic planning. Henson was unsure if she had a copy of the strategic plan. Julian asked Thompson to send her the strategic plan to add to the website. Henson indicated that it was incorporated into the WIOA Unified State Plan. Thompson indicated that the new reporting structure was difficult to navigate. Julian indicated a slide deck template could be sent to members for reporting. During the Fall Quarterly, Lewis indicated that she is not sure reporters will have time to create slide decks. Julian added that it could be routine in the future.
- Julian mentioned technical difficulties. She emphasized the need for in-person attendance. Henson preferred holding SRC meetings at the hotel where attendees are staying. Henson indicated it wouldn’t be a fiscal issue and would increase accessibility.

- Henson indicated frustration that SRC does not hear policy changes until they are implemented. Thompson indicated that the SRC is supposed to be involved in the policy change process. Henson emphasized the need for members to complete the SRC Training, as it specified that procedure.
- Thompson and Henson felt there was not enough discussion at the Fall Quarterly Meeting. Henson suggested to start with: “These are the duties of the SRC.” Then, the discussion would ensue. Henson indicated that there should be a specific item addressing the RSA visit on the next agenda. Thompson also asked that an item be added for Dir. Patrick will talk about DRS feedback on the continuous monitoring process.