April 20, 2026 – SRC Leadership Meeting

Time: 11:00am-12:00pm

Location: https://illinoisstate.zoom.us/j/86935914876

Members Present: Erin Compton (Chair), Megan Mutti (Vice-Chair), Shakira Pleasant

Guests: Wolfgang Arterberry, Sally Fritz, Sybil Nash, Tereta Love Rutherford, Shamarqus Odimayo

Support: Karie Krolak, Antonio Gomez, McKahl English, Aimee Julian

Quorum: 2

Agenda:

- Welcome and Roll Call
- **Final Action:** Approval of the March 2026 Executive Committee Minutes
- SRC Comprehension Statewide Needs Assessment (CSNA)
- Legislation Day
- Survey Feedback
- Old Business
- New Business
- Public Comment
- Adjournment

Action Items:

- Committee: Consider potential Chair candidates for the end of Erin Compton's term (July 1, 2026)
- Antonio Gomez: Investigate if the statute talks about requirements or credentials for who would serve as an Impartial Hearing Officer
- SRC Members: Review Survey Results if curious. Information can be found on April's meeting invitation
- Robyn Lewis: Create a timeline for DRS pertaining to CSNA
- SRC: Review the CSNA questions
- Sybil Nash: Provide contact list by the end of the month
- Chair Compton: Create videos about the survey to help gain awareness

Minutes:

Welcome and Roll Call

- Roll was called. A full quorum was determined to be present.
    - A roll call vote was conducted to approve the previous meeting minutes.
        - Co-chair Mutti called for a motion to approve the March meeting minutes. Chair Compton seconded the motion. All present voted in the affirmative. The vote carries. The minutes are approved as presented in the public record.

SRC Comprehensive Statewide Needs Assessment

- Antonio Gomez began the meeting by sharing and reviewing the 2023 CSNA Lessons Learned document. He reviewed the Successes, Challenges, and Suggestions for Improvement for 2026. After doing so, Antonio Gomez then opened the floor to the Executive Committee for comments. There were none. Next, Antonio Gomez opened the floor to Robyn Lewis to get the conversation going. Robyn Lewis asked DRS about their current plans or schedule for the CSNA.
    - Sybil Nash greeted everyone and let the committee know that the CSNA policy and procedure gives DRS a pretty good roadmap to follow.
        - The questions will remain the same
        - Qualtrics will be used to distribute the survey

- ♣ Multiple modalities will be available (different languages, speaking, emailing, and paper)

Sybil Nash proceeded to explain that DRS is prioritizing the Corrective Action Plan (CAP) and the Unified State Plan first due to upcoming deadlines. After the deadlines are met, DRS plans to switch focus to CSNA. The goal is to start kicking things off in the summer. Robyn Lewis empathized with the amount of work that DRS has going on and wanted the SRC to create a rollout plan for them to look over if that would be helpful. In addition, the SRC could start reviewing the CSNA questions to provide feedback. The consensus was that this plan would help the SRC and DRS get started on working together with clear expectations and teamwork. Robyn Lewis felt comfortable putting this together because she was about of the 2023 CSNA team.

- After getting a game plan together, Robyn Lewis and the Executive Committee wanted to know how they could help with advertising this survey. It was noted that in the past, gathering accurate email lists and getting partners to agree to put up QR codes to the survey was one of the most difficult parts.
    - Sybil Nash stated that because people are opting in for emails now, unlike what happened in 2023, it would be easier to gather lists within the groups they currently serve. Robyn Lewis mentioned it would be important to reach individuals outside of those utilizing services as well. Some ideas that came up through conversation were:
        - ♣ Getting those who are eligible through DHS
        - ♣ Look into possible referrals
        - ♣ Potentially seek eligible students
        - ♣ Get a hold of teachers through case workers

        - ♣ See if there is an existing list of those who are not using any services to target.

    These would be a great place to start since the SRC is an integral part in getting information to the people who could utilize DRS.

- Robyn Lewis wanted to confirm a deadline for when tasks needed to be completed to help shape the proposed timeline. It was previously mentioned that sometime in August would be a good date for the final result. Wolfgang Arterberry chimed in to let everyone know that, given the approaching deadlines, things may need to shift. It is not required to have everything done by August, so there is no need to rush the process if doing so would be harmful.
    - o Shakira Pleasant was curious about the extent to which the SRC would be involved because they only have one more quarterly meeting in June. The SRC would need to disseminate something to the SRC before the quarterly meeting from the executive board to make sure they can spend the majority of the meeting confirming the information. The rest of the Executive Committee agreed. Shakira Pleasant also asked if Sybil Nash would be able to provide the list of other stakeholders to reach out to by the end of the month, so there is time for the SRC to reach out to them. Sybil Nash agreed to this timeline.
- Chair Compton wondered if it would be okay to help make videos about the CSNA to help reach people to take the survey. Everyone in the meeting agreed and thought it would be a great idea.
- Tereta Love Rutherford opened the floor to talk about whether CSNA was required in the contract of services. Tereta Love Rutherford thought it could be a good idea to get people to participate in the survey, but did not want there to be a negative action if it was not completed. The group thought it could be helpful as a survey that provides feedback on services, almost like an automatic feedback form as you go, or after a

case closure. Sybil Nash thought maybe there could be an ongoing survey that gathers overall needs information and helps lead up to the CSNA.

- Wolfgang Arterberry sent the appendices in the chat and when asked how to use it he stated that it provides great examples to use on pages 84-89. It includes best practices and background knowledge for those who want to be involved but maybe don't know how things work.

Legislation Day

- Antonio Gomez brought up the impromptu Legislation Day that Chair Compton and Co-Chair Mutti completed. Wanting to hear how it went.
    - Chair Compton first thanked Karie Krolak for the brochures and mentioned how crowded the capital was. She stated that Co-Chair Mutti stayed at the table while Chair Compton went with a group to see the offices. She was able to advocate for people as the Chair of the SRC and showcased how she was an example of what can happen through their support. Chair Compton would love to do another Legislation Day where the SRC can educate legislators when it is not so crowded, but it was a great start, and nice to get back to doing capital days.
    - Co-Chair Mutti agreed with Chair Compton on the crowds but thought there was great energy. However, it was hard to talk to people, and she would love to schedule Legislation Day at a time that is less busy moving forward.
- Antonio Gomez thanked them for sharing and taking the time to put on Legislation Day for the SRC. He mentioned that now that they know you need to schedule a table 6 months in advance, it will be easier to plan ahead.

Survey Feedback

- Antonio Gomez addressed the Survey Feedback on the agenda. While there was not enough time left in the meeting to review the data at this time, the information was in the meeting invite. If members want to review the data before the meeting to discuss this further in the next meeting, they are welcome to do so, but not required. He mentioned that if there are any thoughts between now and the next meeting, to reach out.

Old/New Business

- Antonio Gomez called for any new/old business. Chair Compton had an old business.
    - Chair Compton brought up the SRC Graphic Organizer and wondered if other members had seen it. Co-Chair Mutti was interested and asked Chair Compton to send them out to the group, and Chair Compton agreed.

Public Comment

- Antonio Gomez opened the floor to public comment. There was none.

Adjourn

- Chair Compton called for a motion to adjourn the meeting. Co-Chair Mutti seconded the motion. The motion was carried out. The meeting was adjourned at 11:58 am.